



## Template: OFR Data Sharing Protocol

### 1. Data Storage

Upon receipt of the OFR data from OFR team members, how will the data be stored and for what period of time?

### 2. Data Transfer

What information will be transferred to team members and in what format (email, letter, etc.)?

### 3. Data Security

How will confidential information be protected during transfer to team members?

### 4. Data Sharing

How will team members share information? If sharing prior to the review, how will information and records be transferred to the team coordinator and how will they be protected? If sharing at the reviewing, what format will the data be in and will it be kept by the team coordinator after the meeting?